

Council Tax Discount Application Form - Receipt of Child Benefit for a person Aged 18 or Over

Name of Council Tax Payer:	
Address of property to which this application relates:	
Council Tax Account Number (if known):	

If you continue to receive Child benefit for a person resident in your home after their 18th birthday, you may be eligible for a reduction in your Council Tax by way of a discount.

Please provide evidence from the Department of Work and Pensions that child benefit is in payment to you (e.g. and award letter showing the dates of entitlement) with this application. If the required evidence is not included, your application will not be processed.

To help us determine your entitlement to a reduction under this application, please could you answer the following questions:-

1) How many people aged 18 or over live at the property address given above?

2) What is the name of the person that you receive child benefit for?

3) For the person named in question 2 above what is their date of birth?

Date of birth	
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4) What date is child benefit due to end for the person named in question 2 above?

Expected end date	
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Please note:-

- Making an application for a discount or exemption is not grounds for withholding payment. Payment must continue to be made in accordance with the last Council Tax bill sent to you and until you receive a revised bill showing any entitlement to a discount or exemption from this application.
- Discounts or exemptions will not be granted retrospectively, other than in exceptional circumstances.
- If the required documentary evidence is not provided with your completed form, your application will not be processed until it is received.

Please sign and return this form to the Council Tax Office.

Thank you.

DECLARATION

By signing this form I declare the following:

The information on this form is correct and complete to the best of my knowledge and belief. I understand that it is a criminal offence to make a statement or representation that I know to be incorrect or to provide documentation that is false or fail to disclose information to the authority where the law requires it, after this form is complete. If I do so I may be prosecuted.

If a discount or exemption no longer applies I will notify the council within 21 days of this occurring.

This authority is required by law to protect the public funds it administers. We may share information you provide with other bodies responsible for auditing, or administering public funds, or where undertaking a public function, in order to prevent and detect fraud. We may also share information you provide to a Specified Anti-Fraud Organisation (SAFO) for the purposes of preventing and detecting fraud. For further details on this please visit www.harrow.gov.uk/privacy and select Corporate Anti-Fraud Team.

Signature:	
Full name:	
Date:	

It would help if you could supply daytime contact details in case we need further information.

Email address:	
Telephone number:	
Contact address:	

To submit your application you will need to:

1. Scan the completed form and relevant documents using either a scanner or taking a picture of it using your mobile phone.
2. Send the scanned/pictured image to your computer eg by email or text
3. Answer all the questions and then attach the image at www.harrow.gov.uk/evidenceform

EVIDENCE REQUIRED

Proof from DWP that child benefit is in payment.

Address Harrow Council, Council Tax, PO Box 731, Harrow, HA3 3RG

Web www.harrow.gov.uk