

TTRO application
2024/25

Place Directorate
Environmental Services Director
Cathy Knubley

SWL/05 - Request for Temporary Traffic Regulation Order (TTRO) Form

All applications for planned TTROs must be received a minimum of **6-8 weeks** prior to the proposed start of the order.
Any applications less than this time cannot be processed due to advertising timescales.

Temporary Traffic Regulation Order Request Form			
Application Reference:			
Streetworks Permit Ref:			
Organisation Name:		Applying on Behalf of:	
Organisation Address:			
	Postcode:		
Invoicing Address (if different from above):			
	Postcode:		
Details of Traffic order: <i>(A plan must be provided showing extent of Order)</i>	Location:		
	Road closure:	<input type="checkbox"/>	No entry/exit: <input type="checkbox"/>
	Banned turn:	<input type="checkbox"/>	No waiting & loading restrictions: <input type="checkbox"/>
	No waiting restrictions:	<input type="checkbox"/>	No loading restrictions: <input type="checkbox"/>
Details:			
Dates and times of operation:	Start & End Date		
	Duration of order: 1 Week, 3 Months or 18 Months		
	Times of operation:		

Contact details			
Contact name:			
Telephone number:		Mobile:	
Email address:			

If a site meeting has been held, please provide details below and attach the site meeting notes form;

Date	
Time	
Officer met	
TM agreed	

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If no site meeting has been held yet, please contact;

Ricky Williams; ricky.williams@harrow.gov.uk; 07784 212 741

Mark Harris; mark.harris@harrow.gov.uk; 07957 252 726

Please ensure the following have been notified and have agreed the proposals;

Police		NWMailbox.OperationsRoom@met.police.uk NWMailbox-OperationalSupportandEvents@met.police.uk
London Buses	Bryan Nicholas	North.RSM@tfl.gov.uk Bryan.Nicholas@Tfl.gov.uk
	Add suspensions/diversion routes to: https://tfl.startraqdome.com/	
Ambulance		londamb.Patient.Experiences@nhs.net bears-pts@nhs.co.uk C1CMT@lond-amb.nhs.uk
London Fire	Sean Canavan Mike Cotton	sean.canavan@london-fire.gov.uk ; mike.cotton@london-fire.gov.uk
Parking Operations/ Enforcement	Gary Cooley	parking.operations@harrow.gov.uk parking.enforcement@harrow.gov.uk gary.cooley@harrow.gov.uk

A Cheque or Purchase Order for the value below must be received with this application for it to be processed. Applications missing this information will be rejected.

Payment method:	Cheque	<input type="checkbox"/>	Purchase Order Number:	
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Fee structure

Duration of order up to 1 week:	£3,163.80
Duration of order up to 3 months:	£3,423.40
Duration of order up to 18 months:	£5,363.60
Emergency (21 days):	£2,527.30

Please note the fees stated above are only applicable from **01/04/2024** to **31/03/2025** as fees change each year
If the application is for a traffic order to commence outside of these dates, different fees may apply. Please contact the email address below if you require further information.

Please email completed form to **TTRO.Requests@harrow.gov.uk**, along with Traffic Management plan (including, where applicable, diversion route and extent of waiting and loading restrictions)

FOR NETWORK MANAGEMENT USE ONLY

TTRO No.	Officer dealing Completed	Date sent
Order	Yes	
Notice of Intent	No	
Notice of Making	No	
Cllr letter	No	
Parking Suspension form	No	
TTRO email	No	
Notice on site	No	
Notice taken down	No	
Invoiced	Yes	